



# Rental Property Checklist

Use this simple checklist to get together all of the information needed to complete your Income Tax Return if you have a rental property.

## Your rental property details

Owner/s name/s and %'s owned:

Address of property:

Date first rented:

Number of weeks rented:

Has the loan for the property been renegotiated this year? YES / NO

Purchase date:

Purchase amount:

## OTHER NOTES


Please turn over to complete the Assets & Liabilities and Income & Expenses checklist



Tax agent  
25426110



CHARTERED ACCOUNTANTS  
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Please provide documentation with amounts for the following items	Amount	Details
<b>Income</b>		
Rental income		
Other income		
<b>Less: Expenses</b>		
Advertising		
Bank charges		
Body corporate		
Borrowing expenses		
Cleaning		
Council rates		
Deductions for decline in value		
Gardening/lawn mowing		
Insurance		
Interest on loan/s		
Land tax		
Legal expenses		
Pest control		
Agent fees/commission		
Repairs & maintenance		
Capital works deductions		
Stationery, telephone & postage		
Travel expenses		
Water charges		
Sundry rental expenses		
Other sundry - specify		



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